Dear Member,

The BIBA Compliance Manual Update Service

The NEW BIBA Compliance Manual 2011 is ready. What is new? Well for the first time, ALL Templates, Key Learning Points and Actions are provided as separate documents in Microsoft Word or Excel to allow you to adapt and use them more easily in your business.

We publish a new section on the Bribery Act 2010 after implementation on 1 July 2011 and an updated Approved Persons’ section after changes to the Controlled Functions rules that came in on 1 May 2011. ICOBs has also been updated and there is guidance on how to check if you are paying the correct FSA/FOS/FSCS fees. Other updates have been made and in total 96 pages of the manual have been updated.

You will be pleased to learn that we have now sold more than 1,000 copies of the BIBA Compliance Manual and members have been fulsome in their praise.

Remember, compliance never stands still. It is therefore important that you keep your copy of the BIBA Compliance Manual up-to-date on an ongoing basis and this is why we are inviting you to renew for the BIBA Compliance Manual Update Service.

For a very cost effective price of £250 + VAT (£300.00) you will receive an up-to-date copy of one of the most comprehensive, yet easiest to understand, general insurance compliance manuals available. The 2011 version only updates the June 2010 version – if your version is older you will need to buy a new manual. The manual is updated no more than once every 12 months and renewing now will mean you receive the October 2011 version.

To receive your updated BIBA Compliance Manual, please complete the form overleaf and return direct with your payment to the manual’s publishers: Branko Ltd, Drenov House, 45 Stoke Road, Leighton Buzzard, Beds, LU7 2SW.

Many thanks for your continuing support.

With kind regards,

Steve White
Head of Training and Compliance
BIBA
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Payment Details

To receive the 2011 manual update (only applies if you have the June 2010 version):

I would like to pay by:

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Please note

Payment must be included with this order form, before we provide you with an updated manual. When payment has been received, you will receive a copy of the 2011 version.

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