



broker **ASSESS**

Sales Order Form

Contact		Telephone	
Position		Email	
Company			
Address			
Postcode			

Number of staff	Price per staff member	Net Cost	VAT (20%)	TOTAL

Are you a BIBA Member	Yes / No	BIBA Membership Number	
-----------------------	----------	------------------------	--

Licence valid from		(For 12 months)
--------------------	--	-----------------

Invoicing address if different from above

Name	
Address	

Signed	
Dated	

Please allow 5 working days for your order to be processed. You will receive an email with your new log in details for the live system confirming that your licence has been set up.

Information collated will be retained only by BIBA and their broker ASSESS partners and will not be for any other purposes

If you have any further queries please do not hesitate to contact the broker ASSESS Team at BIBA on 0844 77 00 266 or email brokerassess@biba.org.uk